



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**DEWAN ABDUL GANI COLLEGE**

DEWAN ABDUL GANI COLLEGE, P.O. HARIRAMPUR, DIST. DAKSHIN  
DINAJPUR, WEST BENGAL - 733125

733125

[www.dagcol.ac.in](http://www.dagcol.ac.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**February 2024**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

**DEWAN ABDUL GANI COLLEGE** is one of the leading co-educational, State Government- aided degree colleges in the district of Dakshin Dinajpur in West Bengal. It is affiliated to the **University of Gour Banga**, Malda.

Set amidst a lush green campus, Dewan Abdul Gani College offers a wide array of undergraduate courses to students from diverse communities and backgrounds. The college has a vibrant academic community comprising dedicated and competent educators on the one hand, and bright, motivated learners, on the other. Here, learning occurs not just in the classroom but also through active participation and engagement in the dynamic campus life.

At present, the college offers 3-Year Degree (Honours & General Courses) as per CBCS & 4-year (Major & Minor Courses) as per NEP. Currently, **FOURTEEN** subjects are being taught in the college. The college has a well-developed smart learning (ICT) infrastructure including ICT-enabled classrooms, a well-stocked Central Library, computer and science laboratories and Wi-Fi connectivity across the campus.

Besides, there is a volleyball ground and a students' canteen within the campus.

### **Vision**

The **vision** of the institution is to encourage and promote academic excellence and mould students into progressive, dynamic and empathetic individuals who are intellectually stimulated, self reliant and socially responsible by providing value-based quality education. The college is committed to the cause of improving accessibility and providing higher education to those who are socially and economically deprived or less privileged.

With a view on the rapidly changing contours of education in current times, the college has adopted a strategic blend of traditional and innovative teaching practices and lays great emphasis on interactive teaching and learning. Students are encouraged to participate in various extra- curricular activities as a measure to ensure a holistic development of their personality.

Besides, with a view on the changing global landscape, the institution lays special emphasis on 'empowerment through technology' by equipping and encouraging students to glean the benefits of both in-person and virtual modes of instruction.

### **Mission**

Ever since its humble beginning three decades ago, the **mission** of Dewan Abdul Gani College has been to empower the community by providing and making accessible value-based higher education. It aims to create intellectually agile and self reliant citizens who are skilled in their respective disciplines. It strives to encourage students to carve their own niche with honesty and integrity and to hone their leadership and entrepreneurial

abilities.

The college strives to synchronize its efforts with the changing times and seeks to strategically integrate tradition with innovation keeping in mind the best interests of the students. With its focus on comprehensive and holistic development, Dewan Abdul Gani College seeks to deliver a consistent service in the interest of the community on the whole.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

1. The chief strength of Dewan Abdul Gani College is its enthusiastic and devoted students and qualified, committed teachers, as well as efficient office staff.
2. The NSS unit of the College functions actively and enthusiastically throughout the year, organizing a number of extension activities that focus on community development.
3. The College takes pride in its **ICT-enabled classrooms**.
4. The College has a **green campus**, vegetables and fruits garden (as part of the self-sustainability mission: Grow Your Own Food), a medicinal plants' garden, and a wide variety of trees housing squirrels and birds.
5. The College has a strong Grievance Redressal system. The Grievance Redressal policy document and the Grievance Form are available on the College website. Students may register their grievances / complaints by either filling up the Grievance Form or by dropping the form physically into the 'Grievance Box' stationed in the college office. Depending on the nature of grievance, students seek redressal from the Internal Complaints Committee, the Anti-Ragging Cell, and the Sexual Harassment Cell.
6. The College has a well-stocked Library and offers e-library membership to all students and staff.
7. Students receive financial support through scholarships, freeships and various government sources. The College facilitates financial support for girl students through the state government welfare scheme 'Kanyashree Prakalpa', which is particularly conducive to redress gender inequality and to promote equal opportunity in higher education in the local community.
8. The College has a robust surveillance system with campus-wide installation of security cameras.
9. The College has a very active Alumni Association, which is deeply involved in all College programmes and is actively engaged in fostering social responsibility through various welfare initiatives.

### Institutional Weakness

1. The College, being situated in rural Dakshin Dinajpur and at least 8.5 km away from the arterial road connecting Gazole and Balurghat, presents accessibility issues owing to its geographical location.
2. Many departments in the College are understaffed. This works as a disadvantage since in a rural college

(such as ours), students – many of whom are first-generation learners – often require additional support and attention from teachers. An increase in the number of teaching staff could therefore significantly benefit all stakeholders. However, as a government-aided institution, the College is subject to the recruitment regulations as determined by the State Government from time to time and is not authorized to recruit independently.

3. Lack of adequate number of non-teaching support staff is also instrumental in increasing the overall workload of the teaching staff adversely affecting their core academic functions and responsibilities.

4. The College has a shortage of classrooms and office space.

5. The primarily agrarian economy of Harirampur, where the College is situated, makes it additionally difficult for the College to generate funds and attract investments from industrialists and agencies with a predilection for urban centers.

6. Many teaching and non teaching support staff require upskilling as most of the official work is conducted online.

7. The College does not have a playground large enough for hosting annual sports, tournaments etc.

### **Institutional Opportunity**

1. Dewan Abdul Gani College, a pioneer of higher education in the district of Dakshin Dinajpur, has scope for a lot of expansion and exploration at different levels, viz., in the introduction of a fully-functional language laboratory, as there is significant demand for language training among students.
2. The departments can carry out collaborative programmes with other educational institutions in the future to enhance the quality of teaching-learning.
3. Greater emphases could be placed on research and overall faculty development.
4. The NSS could initiate a greater number of outreach programmes to bring about community development in remote areas.
5. Weekly lectures and readings by faculty members, as well as invited speakers, could be organized.
6. The College may introduce new courses in keeping with local demand, subject to the Higher Education Department's sanction of the corresponding teaching posts and the affiliating university's approval of such courses.
7. The Mentoring System of the College can be strengthened with an eye on boosting student welfare with added emphases on mental health and wellbeing. The psychological counseling facility needs to be strengthened by inviting professional counselors more frequently.
8. Given the socio-economic landscape of the region, the College could provide additional support to former students – especially, to those who have recently graduated – to help them become self reliant. In order to achieve this, the College could arrange for training (in sync with local contexts) given by professionals in areas such as, 'Understanding Plant & Animal Diseases, and Pests,' 'Benefits of AI for Smallholder Farmers,' 'Data Science, Crop Advisories, and Market Intelligence,' 'Basics of E-commerce: How to Start Your Own Business from Home' etc. to support and help boost entrepreneurial ventures.

9. The College could turn the disadvantage of its geographical location into an advantage by building student

hostels and halls of residence in the interest of non-local students, contributing to an increased enrolment of students in the long run.

### **Institutional Challenge**

1. Finding more space for an adequate number of classrooms is always a challenge as vertical expansion is not always a feasible option.
2. Obtaining funds for different development programmes is always a challenge, especially in an economically backward region.
3. Under the CBCS system, completing the syllabus satisfactorily has been a challenge owing to the limited time span it afforded.
4. The lack of adequate support staff does not allow teachers to devote more time to teaching and research.
5. Students, who are otherwise motivated and competent, often suffer from a lack of confidence owing to their inability to communicate in English. The College may introduce Spoken English courses to groom students for various competitive examinations and an overall improved employability. The College may also collaborate with other language training institutions for this purpose.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

The College has a diligent Teaching-Learning and Evaluation/ Assessment system in place and ensures effective curriculum planning and delivery through timely syllabus distribution, structured teaching plans & academic calendar, and centrally-created routines for undergraduate and practical classes. Through a system of continuous assessment, the institution ensures the steady improvement in student performance. Furthermore, as part of the curriculum, students participate in field work and project work for practical experience in addition to NCC training and NSS activities. During the lockdown, classes and examinations were conducted online as per the directives of the affiliating university (University of Gour Banga). Departmental meetings regarding completion of the syllabus and ancillary issues are regularly held and documented. The teaching-learning process is in sync with the requirements detailed in the NEP, 2020. Students are encouraged to participate in competitions and extra-curricular activities organized by Dewan Abdul Gani College or other institutions. Events of national and global significance such as Independence Day, Republic Day, World Environment Day, International Mother Language Day, International Women's Day, Sports Day, etc. are observed every year. Awareness and sensitization programmes on Mental Health, Human Rights, Gender, Environmental Sustainability etc. are organized. Furthermore, DC, DSE, and AEC courses in the Humanities and Social Sciences curriculum has been key in boosting students' awareness, knowledge, and understanding of these issues.

The IQAC regularly solicits Student feedback within a framework of strict anonymity in order to ensure unbiased feedbacks upon which prompt action is taken.

## Teaching-learning and Evaluation

**Diversity and inclusiveness** being among its **Core Values**, Dewan Abdul Gani College offers admission to students from all backgrounds. The admission to the various undergraduate courses is conducted online, as per government directives. The average enrollment percentage and average percentage of seats filled against seats reserved for various categories are 60.01 and 47.61 respectively, for the last five years. The Student-Teacher ratio in the previous academic session was 53.91.

46.95 % of full-time teachers have qualified either NET /SET/ SLET, M.Phil./Ph.D. as their highest qualification.

As is common in many colleges in rural India, many students enrolled in the institution are often first-generation learners. Apart from regular classes, tutorial & remedial classes and mentoring sessions are arranged for both quick and slow learners to help them realize their full potential.

Programme Outcomes (PO) and Course Outcomes (CO) are prepared by the IQAC and individual Departments and uploaded on the College website.

During the pandemic-related lockdown, regular classes following fixed routines were held using Google classrooms, Zoom etc. The College library facilitated no-contact access to e-journals and e-books to provide quality study materials for students.

The internal assessment and evaluation system comprises class tests, assignments, and viva voce. End semester examination includes both theory and practical assessments. Internal assessment is carried out as per the regulations of the affiliating university, the University of Gour Banga. Feedback regarding the evaluation process is sought both formally and informally from stakeholders and steps are taken to streamline/ improve the process further. Parent-teacher meetings are organized to keep guardians informed about the progress of their wards.

Students are generally satisfied with the completion of syllabus, teaching quality and skills of the teachers, study materials provided and opportunities offered by the college. They have expressed satisfaction with internal assessment procedures and the mentoring system.

## Research, Innovations and Extension

Faculty members of the College have published research papers and academic articles in UGC CARE-Listed as well as other blind peer-reviewed journals (both national and international). Books with ISBN numbers and Book Chapters have also been published by the teachers of the institution. Faculty members have contributed as voluntary reviewers of research papers and question setters for university examinations. Besides, through the various social-entrepreneurship activities conducted on campus, students are also encouraged to explore opportunities for self-employment.

Outreach and Extension initiatives and activities have played a crucial role in promoting awareness surrounding social and environmental issues. The National Service Scheme (NSS) unit of the College is very active and has

carried out a number of community-focused programmes in the last five years. Volunteers and teachers associated with the NSS unit are responsible for promoting and fostering social responsibility through a range of community development programmes oriented towards raising & spreading awareness and providing resources for issues like cleanliness, sanitation, and hygiene. Awareness is spread surrounding issues such as female foeticide, underage marriage, dowry, domestic violence etc. Blood Donation camps and Health camps are organized from time to time in the larger interest of the community. Disease Awareness Campaigns and Environment Awareness Programs are also organized and held regularly. The NSS Unit organizes health check up camps for students.

### **Infrastructure and Learning Resources**

The institution has a Main Building (comprising the Administrative Block, the Library, the Rabindranath Tagore Block, and the Kazi Najrul Islam Block) and the Science Building (also known as the A.P.J. Abdul Kalam Building). There are **22 ICT-enabled classrooms**, Geography & Science Instruments Rooms & Laboratories and a Computer Laboratory. Other infrastructural facilities include the Central Library, housed on the ground floor of the Main Building), a Seminar Hall, a Yoga Room, Students' Common Room (both boys' & girls'), a room each for NCC & NSS, and an Alumni room.

An amount of Rs. 96.30 lakhs has been expended during the last five years for infrastructural expansion (excluding salary) while a total of Rs. 217.80 lakhs was expended on the maintenance of infrastructure.

The College Library is well-stocked and facilitates access to e-books and e-journals to students and staff through INFLIBNET membership. From the session 2021-22, the Library uses KOHA software. The College Campus is Wi-Fi-enabled. The institution is equipped with 5 internet connections updated to optical fibre (FTTH) network having 100 MBPS and 200 MBPS speed. The internet connection assists in ICT-based pedagogy. A total of **48** computers are used as teaching-learning aid.

The buildings are maintained by the institution and the furniture is purchased from reliable vendors. All infrastructural purchases are duly recorded. Scientific instruments are maintained and serviced by specialized mechanics.

The College Canteen provides nutritious food at a subsidized rate. The College has 24X7 CCTV surveillance and offers appropriate facilities for people with disabilities or limited mobility.

### **Student Support and Progression**

The primary concern of the College is to provide opportunities to realize all round development of its students. The college prospectus, uploaded in the institution's website [www.dagcol.ac.in](http://www.dagcol.ac.in), lists all relevant information pertaining to students and admission. The students receive financial assistance in the form of Scholarships and Freeships from a wide range of Government schemes such as, SVMCM Scholarship, Ayikyashree, Kanyashree, etc. Apart from facilitating financial assistance, the institution provides support to students through reservation in admission, excursion concessions etc.

The Career Counseling Cell organizes various programmes from time to time to help boost employability of students and to spread awareness on employment opportunities.

The Institution has a zero-tolerance policy towards bullying, ragging, sexual harassment and other serious misconduct. If a grievance is reported, the College takes strong action through the Internal Complaints Cell, the Anti-ragging Cell and the Prevention of Sexual Harassment Cell. Sensitization programmes are organized from time to time to help spread awareness among students on the prevention and redressal of acts that constitute harassment in the campus. The RTI Cell provides transparency in complete and timely information procurement.

The institution focuses on the holistic development of students and encourages them to participate in various intra- and inter-college competitions and activities. Students have made their institution proud by their achievements in games & sports and various cultural events.

Each year, the College commemorates events of national and global significance. The Students' Union of the College is instrumental in maintaining a healthy liaison between students and teachers. In collaboration with the College NSS unit, the Students' Union and the Alumni Association volunteered for relief – making arrangements for oxygen, blood, medicines, and food to those affected by floods and the Covid-19 pandemic.

### **Governance, Leadership and Management**

With the aim of decentralizing, improving the efficacy of administrative work and ensuring participation of each stakeholder, the College forms various Committees and Subcommittees. These Committees comprise the Teacher-in-Charge, the IQAC Coordinator, the TCS, the Heads of departments, and the members of the faculty as ex-officio members. These Committees dispense various administrative and student-related duties that include scholarships and freeships, campus maintenance, grievance redressal, etc. besides NSS and service-related work such as maintaining service books, all work related to CAS, the maintenance of the college website, faculty development, promotion of research and innovation together with work related to accreditation and college ranking.

With its commitment to support underprivileged students, the institution offers several Government scholarships and freeships to deserving candidates. Kanyashree (1 & 2), Swami Vivekananda Merit-cum-Means Scholarship are some of the funds that students receive regularly.

The College implements e-governance in administration, financial accounting, student admission, scholarship & support and examination procedures. It functions through a well-regulated system of training measures, performance appraisal, and leave rules. The institution is partially funded by the Government of West Bengal. The State government funds are utilized for salary and wages. Every year, the College conducts an internal financial audit. External financial audit is conducted regularly as per prevailing Government norms. The institution has an efficiently-managed website and conducts all academic and financial activities online in tandem with the portals of West Bengal Government (IFMS) and the University of Gour Banga (<http://www.ugb.ac.in/>).

### **Institutional Values and Best Practices**

Dewan Abdul Gani College has a robust security system with on-campus CCTV surveillance and security guards at the gate. It has an active and efficient grievance redressal system. The Code of Conduct policy documents for students and staff members are available on the institutional website. The College has a zero-tolerance policy for bullying, ragging, general misconduct and harassment in any form and actively promotes a



gender-neutral environment in the campus.

The Cultural Committee of the College actively organizes different cultural programmes throughout the year. From time to time, the College conducts various awareness programmes to sensitize all stakeholders regarding diversity, tolerance, human rights and allied topics. The institution boasts of a **pollution-free Green Campus** and undertakes several initiatives, such as **planting of trees, waste segregation & management, restricted entry of gasoline-powered automobiles inside the campus, encouraging the use of bicycles**, etc. in order to minimize pollution and keep the environment clean and green. The College emphasizes **self-sustainability**, as reflected in the on-campus 'Grow Your Own Food' initiative. Various Environmental Awareness programmes are also organized from time to time. Lectures delivered in ENVIS course address environment awareness issues such as environmental ethics, bioethics, etc. Likewise, the NSS unit of the College is actively involved in organizing awareness campaigns and programmes for the socially and economically underprivileged and marginalized groups.

The **best practice** of the institution includes **empowering the community through making higher education** accessible to all. The College places a premium on the ideals of diversity and equity and every year, students from diverse backgrounds enroll in the institution. Alongside, institutional social responsibility towards the underprivileged and the marginalized has been central to the institution's best practices. The College has adopted a nearby village and has initiated and supported various community development programmes in the region. The College promotes **self-sustainable organic farming** as one of its best practices. To help boost efforts towards self-sustainability, the College encourages in-campus farming and agriculture and maintains a Vegetables & Fruits' Garden. Apart from growing seasonal vegetables and fruits, the College has also designated a separate plot for the cultivation of Dragon fruits.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	DEWAN ABDUL GANI COLLEGE
Address	Dewan Abdul Gani College, P.O. Harirampur, Dist. Dakshin Dinajpur, West Bengal - 733125
City	HARIRAMPUR
State	West Bengal
Pin	733125
Website	<a href="http://www.dagcol.ac.in">www.dagcol.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Chhahir Ali Miah	03524-9933874748	9933874748	-	dagc1994@gmail.com
IQAC / CIQA coordinator	Munirul Islam	03524-9674340529	9674340529	-	munirjnu@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
West Bengal	Gaur Banga University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	23-06-2003	<a href="#">View Document</a>
12B of UGC	23-06-2003	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Dewan Abdul Gani College, P.O. Harirampur, Dist. Dakshin Dinajpur, West Bengal - 733125	Rural	2.12	2829.919

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Arabic,	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	Bengali,English + Bengali	42	42
UG	BA,Bengali,	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	Bengali	140	85
UG	BA,Education,	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	Bengali,English + Bengali	316	169
UG	BA,English,	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English	89	34
UG	BSc,Geography,	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	Bengali,English + Bengali	53	28
UG	BA,History,	36	Passed Higher Secondary, ISC, CBSE	Bengali,English + Bengali	78	65

			or its equivalent examination			
UG	BA,Philosophy,	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	Bengali,English + Bengali	89	16
UG	BA,Political Science,	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English + Bengali	316	222
UG	BA,Sanskrit,	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	Sanskrit	42	7
UG	BA,Sociology,	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English + Bengali	250	74
UG	BSc,Chemistry,	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English + Bengali	30	5
UG	BSc,Computer Science,	36	Passed Higher Secondary, ISC, CBSE or its equivalent	English	30	2

			examination			
UG	BSc,Mathematics,	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English	30	1
UG	BSc,Physics,	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English + Bengali	30	3
UG	BSc,Food And Nutrition,	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English	30	0
UG	BA,Urdu,	36	Passed Higher Secondary, ISC, CBSE or its equivalent examination	English + Urdu	30	0

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				16			
Recruited	0	0	0	0	0	0	0	0	14	2	0	16
Yet to Recruit	1				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				20			
Recruited	0	0	0	0	0	0	0	0	16	4	0	20
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				8
Recruited	6	1	0	7
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				6
Recruited	6	0	0	6
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	4	1	0	5
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0



<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	1		0		1

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	756	0	0	0	756
	Female	953	0	0	0	953
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	50	39	73	35
	Female	62	74	90	36
	Others	0	0	0	0
ST	Male	16	20	31	16
	Female	14	12	20	13
	Others	0	0	0	0
OBC	Male	68	60	104	41
	Female	76	70	116	57
	Others	0	0	0	0
General	Male	237	243	301	184
	Female	290	278	341	230
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		813	796	1076	612

**Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	The College strives to synchronize its efforts with the changing times and seeks to strategically integrate tradition with innovation keeping in mind the best interests of its students. With its focus on
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	<p>comprehensive, holistic and multidisciplinary education, Dewan Abdul Gani College seeks to deliver a consistent service in the interest of the community on the whole. The goal of the institution is to encourage and promote academic excellence and to mould students into progressive, dynamic and empathetic individuals, who are intellectually stimulated, self-reliant and socially responsible, by providing value-based quality education. Emphasis is laid not just on curricular activities but also on a range of co-curricular and extra-curricular activities. In its preparedness for NEP plans, the College seeks to focus more on departments/ subjects/ fields such as, Languages, Literature, Sociology, Philosophy, Cultural and social activities, Mathematics, Pure and Applied Science, ICT based learning, Sports &amp; Fitness etc., necessary for the holistic development of students.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>According to the Academic Bank of Credit (ABC) as part of the National Education Policy, students will be given multiple entries and exit options. This will allow students enrolled in undergraduate (UG) programs the flexibility to exit the course and enter within a stipulated period. This flexibility will further allow students to earn credits from various registered HEIS through SWAYAM. The College has already embarked on its way to encouraging students and teachers to enroll under National schemes such as, SWAYAM, NPTEL, V-Lab, etc.</p>
<p>3. Skill development:</p>	<p>Our affiliating University has framed the curriculum with an eye on the growing demand for skilled work force in both the public and the private sectors. In keeping with this growing demand for skill development, the IQAC of our College has already arranged for imparting special knowledge and soft skills to students through Add-on courses focused on communication, grooming, language development, soft skills, etc. Life skills such as yoga is also highly encouraged.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The College ensures the integration of Indian knowledge systems by offering MIL (Modern Indian Languages) and core courses as per CBCS syllabus (and recently, the new curriculum as per NEP), set up by the affiliating university. Languages like Sanskrit and Bengali are offered to students as core subjects along with generic electives. Subjects such as</p>

	Political science, History, Sociology are also offered in order to inculcate a sense of national integration, respect for our heritage, love for art & culture, respect towards women and a keen sense of social responsibility among students. These courses were taught virtually (through online classes) during the COVID-19 pandemic. For appropriate integration of Indian knowledge, two languages, Sanskrit and Bengali are also taught in the College.
5. Focus on Outcome based education (OBE):	The College focuses on outcome-based Education (OBE) and continually monitors quality improvement in all spheres pertaining to teaching-learning. Through the evaluation system student progress is continually monitored. Feedbacks received from stakeholders also help in assessing the effectiveness of curriculum delivery and fine-tuning the process of teaching-learning accordingly for a better outcome. Additionally, the College has a well-developed Mentoring Program that has been developed to ensure that the learning goals of our students are met together with the upkeep of their overall wellbeing.
6. Distance education/online education:	At present, the College does not offer Distance education in any course. However, the College promotes blended mode of learning to maximize student benefit.

### Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes. The District Nodal Officer, SVEEP, Dakshin Dinajpur and BDO, Harirampur took the claim and initiated the discussion on the formation of the ELC Club. The Nodal Officer, Harirampur informed the House that publicity for the formation of the ELC Club has been made and 115 college students have attended the ELC Club formation.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes. The ELC Club at the College, Harirampur, has been formed with student volunteers of the ELC Club for wide publicity of Electoral Roll Registration process. The ELC Club is functional. Yes, the ELC is representative in character.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral	The College has also hosted Dummy Electoral Process to sensitize students about their electoral roles and responsibilities. Awareness campaigns have

<p>processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>also been organized from time to time under the guidance and leadership of the ELC Nodal Officer, Mr. Rayajul Haque (State-Aided College Teacher[S.A.C.T], Department of History, Dewan Abdul Gani College).</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Awareness campaigns have also been organized from time to time under the guidance and leadership of the ELC Nodal Officer, Mr. Rayajul Haque (State-Aided College Teacher[S.A.C.T], Department of History, Dewan Abdul Gani College).</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The institution has taken efforts to sensitize students over 18 years about electoral literacy. On the National Voter's Day (January 25) every year, newly-enrolled students are made aware of their electoral roles and responsibilities through various awareness programmes &amp; initiatives. Through the process, they are also exhorted to enroll their names in the Voter's List. The College has hosted campaigns and awareness programmes from time to time to get the students (above the age of 18) enrolled as voters.</p>

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1887	2208	2315	1562	1771
File Description		Document		
Upload Supporting Document		<a href="#">View Document</a>		
Institutional data in prescribed format		<a href="#">View Document</a>		

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 42

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
35	36	35	34	24

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
84.47175	43.4323	29.52078	81.19370	75.44049

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

**Response:**

The College prepares an annual academic calendar according to the guidelines of the affiliating university i.e., the University of Gour Banga. Dates/ tentative timeline of academic activities, administrative activities, co-curricular activities, holidays etc. are mentioned in the academic calendar. Academic activities of all the departments (UG level) are run according to a Central Routine for effective curriculum delivery and completion of syllabus within the stipulated year and semester. The central routine is prepared by the Class Routine Subcommittee of the college and the academic calendar is prepared by the IQAC (with inputs from the different academic departments) of the college. Both the annual calendar and the class routine are prepared prior to the commencement of the academic year/ semester. The different departments also conduct meetings regularly for the effective distribution of syllabus and planning & implementing other academic strategies. The syllabus is allotted to the faculties based on their expertise/ areas of specialization. Teaching-learning plan is shared with the students before the beginning of each academic year/ semester so that they can be made aware in advance about the syllabus and other departmental and academic activities. Different methods of teaching – **both traditional and modern** – are used for effective curriculum delivery in the classroom and for practical/laboratory classes: chalk-and-talk method, power-point presentation, context-based teaching, inquiry-based instruction, adaptive teaching etc. Tutorial and remedial classes are arranged for slow learners to help them have a better grasp of lessons. Faculties of all the departments try to ensure participation of students in curricular, co-curricular, and extracurricular activities. Students are encouraged to participate in seminars and webinars related to their subjects, interdisciplinary, and multidisciplinary topics. All departments maintain and preserve departmental documents and records, and also provide them to the IQAC for efficient documentation. The Central Library of the college provides books to students and teachers, who are also encouraged to access and use the E-library for reading and doing reference work. Internal assessments and examinations such as, class tests, project assignments, viva-voce etc. are conducted regularly. Tutorials are also held to monitor the progress of the students. The **Mentoring Programme** also helps the different academic departments to track the progress of students in a systematic manner. Students are also encouraged to contribute regularly to the departmental wall magazines under the guidance of teachers. Excursions are organised by different departments to enhance classroom learning and boost student engagement.



File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 6

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.2.2

***Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years***

**Response:** 0.92

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	90

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

**Response:**

The College integrates crosscutting issues relevant to **Professional Ethics, Gender, Human Values, and Environment Sustainability** into the curriculum:

1. Department of English integrates topics on **Gender, Women's Writing and Women's Rights** in the Discipline Core (DC-12 & DC-14) and DSE Courses.
2. Department of Philosophy integrates topics on Indian **Ethics, Western Ethics, Human Values, and Philosophy of Religion** in the Discipline Core (DC-5 & DC-6), SEC and DSE Courses.
3. Department of Political Science integrates topics on **Gender & Politics** in the DSE Course (DSE-3(B) Women, Power and Politics)
4. Department of Geography integrates topics on **Gender & Feminism, Environment in the Discipline Core** (DC 10A: Environmental Geography & DC14A: Evolution of Geographical Thought (Theory) Courses
5. Department of Sociology integrates pertaining to **Gender** in the Discipline Core (DC 3: Indian Social Structure, DC 7: Indian Social Issues and Problems) and DSE (DSE 3: Gender & Sexuality) Courses
6. Environmental Science [All Arts & Science Departments in the Ability Enhancement Course (AEC)] integrates topics on **Environment, Ecology, Biodiversity, Conservation, Sustainability** etc.

All students have to study a compulsory course AECC2 (Environmental Studies) as part of their curriculum.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 1.3.2

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 34.55

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 652

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

File Description	Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 39.48

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
402	858	450	520	634

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1309	1459	1309	1589	1589

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 47.61

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
198	417	259	286	392

### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
587	658	587	714	714

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio**  
(Data for the latest completed academic year)

**Response:** 53.91

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

The institution is dedicated to assessing and addressing the diverse learning levels of its students by implementing specialized programmes for both advanced learners and those who may require additional support.

**Support for All Students:**

At the outset of each academic session, the College takes several crucial steps to ensure that every student's educational needs are met.

**Subject Selection Guidance:**

During the admission process, students receive counseling from subject teachers to assist them in selecting courses aligned with their interests and aptitudes.

**Orientation Programmes:**

Each department conducts orientation programmes to familiarize students with their course outlines, examination patterns, course objectives, and their real-world relevance.

**Language Consideration:**

Recognizing the linguistic diversity of our student body, we deliver lectures in both Bengali (the local language) and English. As per NEP guidelines, the College lays added emphasis on curriculum delivery in regional language/s.

**Continuous Assessment:**

Throughout the academic session, students undergo regular class tests, quizzes, and assignments, helping us identify both advanced and struggling learners.

**Support for Slow Learners:**

Remedial classes are regularly conducted for slow learners who need additional support in their learning journey.

**Background Briefing of Contexts & Topics:**

Before delving into new topics, instructors provide background information to provide the required context and to ease the transition of students. They also cover basic principles related to the subject matter.

**Special Tutorial Classes:**

Tailored tutorial sessions are conducted to address the specific needs and academic deficiencies of weaker students, offering personalized assistance.

**Counseling and Motivation:**

The Heads of different departments and faculty members offer counseling and support to motivate slow learners and kindle their interest in specific subjects.

**Remedial Classes:**

Based on performance in class tests, exams, and assignments, remedial classes are organized to aid struggling students in their academic progress.

**Library Resources:**

The College maintains a well-stocked library with relevant books and reference materials. Faculty members also guide students in selecting materials for deeper knowledge exploration.

**Extended Classes:**

Each department conducts extra classes to ensure the syllabus is comprehensively covered within the allotted time. These classes continue until students reach a competent level of understanding in the subject/s taught.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**2.4 Teacher Profile and Quality****2.4.1****Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 93.18

**2.4.1.1 Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
37	37	37	37	28

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>

## 2.4.2

**Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)**

**Response:** 46.95

**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
17	18	16	15	11

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

The mechanism of internal and external assessment plays a pivotal role in evaluating student performance and ensuring fairness and transparency.



The examination system has two components: **Continuous Internal Assessment and Semester Examination.**

## EVALUATION PROCESS

**Clear Assessment Criteria:** The College establishes clear and well-defined criteria for both internal and external assessments. This includes grading rubrics, exam formats, and evaluation methods. These criteria are communicated to students at the beginning of each course.

**Assessment Guidelines:** Faculty members are provided with guidelines and training on how to conduct assessments fairly and objectively. This includes avoiding biases and ensuring that the assessment process is uniform for all students.

**Transparency in Assessment:** The College ensures transparency and impartiality in evaluation and assessment procedures. All internal assessment scripts bear only University Registration/ Roll no. of students (instead of names) to ensure impartiality. Answer scripts of internal assessment are preserved for a period of 3 months in the respective departments.

**Regular Feedback:** Regular feedback is provided to students throughout the academic year, allowing them to understand their progress and areas needing improvement. This feedback helps foster transparency as students are made aware of their strengths and weaknesses.

**Involvement of External Examiners:** In the case of external assessments, the College invites experienced external examiners to evaluate the students' work. This adds an extra layer of objectivity and transparency to the evaluation process.

## GRIEVANCE REDRESSAL SYSTEM

An efficient grievance redressal system is essential to address any concerns or disputes promptly. The ensuing points elaborate on how this system is implemented in the College.

**Established Committee:** The College forms a dedicated grievance redressal committee comprising faculty members, administrative staff, and student representatives. This committee is responsible for handling and resolving grievances.

**Accessible Channels:** Multiple channels have been established for students to report their grievances. These channels include complaint boxes, online forms, or direct communication with faculty or administrative staff of the institution.

**Time-Bound Response:** The grievance redressal system ensures that complaints are addressed promptly. A stipulated timeline is established for acknowledging, investigating, and resolving grievances.

**Fair and Impartial Investigations:** The committee conducts fair and impartial investigations, involving all relevant parties. The process includes gathering evidence, hearing statements from those involved,

and evaluating the situation objectively.

**Resolution and Communication:** Once a grievance is resolved, the College communicates the outcome to the concerned parties. This may include actions taken, changes implemented or further steps required.

**Confidentiality:** The College maintains strict confidentiality throughout the grievance redressal process to protect the privacy of those involved.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

**Response:**

The **Programme Outcomes and the Course Outcomes** are uploaded on the College website for the benefit of both students and teachers to ensure greater ease in the process of curriculum delivery. Hard and soft copies of the PO-s and CO-s are also shared with students for their general awareness. PO-s and CO-s are designed such as to give students a fair idea in advance about what to expect from a particular course or programme. These also enable students to select papers more efficiently in case of optional subjects with greater ease and facility. CO-s help in assessing the overall effectiveness of curriculum delivery and strategizing improved teaching methods in the subsequent semester/ session.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

The attainment of PO-s & CO-s are evaluated on a regular basis. The IQAC closely monitors the evaluation process seeking regular inputs from the different departments to ensure the success of learning goals. The students are evaluated on the degree to which they can remember, understand, apply, analyze, evaluate and create in order to attain the stipulated course outcomes. The attainment of CO-s is thus ensured through the aforementioned levels of learning as proposed by Bloom.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

**2.6.3****Pass percentage of Students during last five years (excluding backlog students)**

**Response:** 76.32

**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
381	431	447	297	281

**2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
444	431	470	444	618

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

**2.7 Student Satisfaction Survey****2.7.1****Online student satisfaction survey regarding teaching learning process**

**Response: 3.59**

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

**Dewan Abdul Gani College** encourages students for research and innovation for the effective propagation of knowledge.

**Student Development:**

For inculcating a culture of research the following initiatives are taken:

- **Special Lectures** by eminent Professors and Student seminars are organized from time to time by the different departments for the benefit of students.
- As per the CBCS syllabus, 6th Semester students of a few subjects (Bengali, English, Geography, History, and Environmental Science) who opt for Dissertation Project/ Seminar Papers are guided by the teachers on various aspects of **Research Methodology** and giving classroom presentations.
- **Field visits and excursions** are arranged by the departments (History, Geography etc.) regularly

to facilitate experiential learning and make them acquainted with the applicability of a subject.

- **On-campus placements and related training programmes** are organized to spread awareness about employment opportunities and to promote and improve employability of students.
- To encourage creativity, students from different departments prepare and display **wall magazines** periodically.

Dewan Abdul Gani College has a Cultural Committee that organizes various cultural programmes. Students are motivated to participate and also to organize various departmental programmes under the guidance of teachers.

### 3.2.2

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response:** 10

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	10

#### File Description

#### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

## 3.3 Research Publications and Awards

### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 0.21

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
00	1	7	1	00

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 0.36

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	4	5	3	2

File Description	Document
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

**Dewan Abdul Gani College** has an active NSS unit where volunteers engage in vproviding various community services for the betterment of the local community and the society.

The NSS unit of the College has been proactive in organizing many events in the neighborhood community and has been playing a key role in **sensitizing students to social issues** besides contributing to their holistic development as socially responsible conscientious citizens.

The NSS volunteers have been instrumental in disseminating various information related to **health, sanitation, prevention of diseases, social issues** etc. in the local community through rallies, seminars, street-plays, awareness programs etc.

The College is situated in the heart of a rural community where awareness regarding diseases, their causes and prevention etc. are deficient and often clouded with misconceptions. The NSS volunteers of the College have been proactive in **spreading awareness about maladies** (that often carry **social stigma** owing to the lack of proper awareness), such as AIDS, Hepatitis, Dengue, Malaria etc. Through these awareness programs and rallies, the NSS volunteers also helped clear prevailing misconceptions in the neighboring rural community regarding common ailments, thus contributing to the building of a more robust and better-informed community.

The NSS programme officers also organized various programs over the past five years with special emphasis on **gender equity, public health, and overall community development** such as **Beti Bachhao, Beti Padhao** (along the lines of the Govt. of India campaign of the same name to help fight sexism against girls in India), anti-dowry awareness programmes, health checkup and blood donation camps, sanitation and toilet awareness programmes. The NSS unit of the College also reached out to the needy in remote areas. Clothing, mosquito nets etc. were donated to the less privileged in the remote reaches of the community with an eye on holistic development of the community.

The NSS unit also organizes **Blood Donation** Camps regularly to facilitate the saving of lives.

In addition, the NSS unit of the College also helped organize awareness programmes related to the rising incidence of various kinds of cyber crimes and banking fraud.

These programmes are expected not only to sensitize students to social issues but also to groom them into well-rounded, socially responsible, and compassionate individuals.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2

#### **Awards and recognitions received for extension activities from government / government recognised bodies**

#### **Response:**

**Dewan Abdul Gani** College has received the following awards from government/ government-



recognized bodies over the last five years:

- Best Performing Institution – **Kanyashree Prakalpa** Awarded by the **Government of West Bengal** in 2018
- **Swachhata Action Plan Institution** in the Category of “Sanitation and hygiene, waste management, water management, energy management and greenery” Awarded by the **Mahatma Gandhi National Council of Rural Education, Department of Higher Education, Ministry of Education, Government of India** in 2021

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 3.4.3

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 19

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
7	2	1	4	5

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 2

<b>File Description</b>	<b>Document</b>
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

**Response:**

**a. Teaching-learning, viz., classrooms, laboratories, computing equipment, Campus etc.**

1. Dewan Abdul Gani College is well equipped to offer quality teaching & learning at the Undergraduate level (Honours, General, Major/Minor). It currently offers UG courses in 16 Subjects (including Honours in 8 Subjects).
2. The College has designated Science Laboratories. The Chemistry laboratory is well equipped with sophisticated instruments (Bunsen burners, Chainomatic Analytical Balance, Digital Analytical Balance, Centrifugal Machine etc.) to facilitate the conduction of practical classes. Similarly, the Physics laboratory is well equipped with RC Circuit, Polarimeter, Spectroscope etc.
3. Forty-eight (48) Computers with internet connection are used in teaching learning activities.
4. The institution has one seminar hall well-equipped with high-speed internet/ broadband connection, projector, screen, microphone, speaker and a seating capacity of 120 people.
5. The College also has a well equipped Geography laboratory. The Department of Geography has a well-designed lab having 32 computers for students of the department.
6. The College has a well-equipped Teachers' Common Room.
7. The College has a volleyball ground inside the campus.
8. The College has a Girls' Common Room with attached washrooms. There is also a sanitary napkin vending machine in the Girls' Common Room.
9. The institution has a total of four water purifiers for providing pure & safe drinking water to students and staff.
10. The college has a 35 KVA generator for uninterrupted power supply during power-cuts and electric failure.

11. Fire extinguishers are also installed in different places across the campus including the College Library, Office, and different departments.
12. The College also has a designated Students' Union Room.
13. The College has a significant area under green coverage comprising different species of plants and trees.
14. The College has beautiful flower garden inside the campus.
15. The College has a Medicinal Plants' Garden and a Vegetable & Fruits' Garden/ Orchard inside the campus.
16. The College takes pride in its eco-friendly environment. To ensure a healthy, pollution-free environment, the entry of automobiles and passenger vehicles are restricted within the College Campus.
17. Other facilities include NCC room, NSS room, Sick room, Alumni room, Solar, Medicinal Plants' Garden, CCTV, Canteen.

#### **b. ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc

Describe the adequacy of facilities in maximum of 500 words.

The College has ICT-enabled facilities. There are power point projector and computers in all the classrooms. All information pertaining to academics and administration are available on the institutional website (<https://dagcol.ac.in/>) is regularly updated.

Apart from ICT-enabled facilities the College has facilities for the following Indoor-outdoor games with provision for full sports kits and necessary practice facilities: (i) carrom, (ii) badminton, and (iii) volleyball. Yoga sessions are also held in the College for the benefit of students and staff members.

Cultural activities: apart from academic activities, the college also organizes various cultural programs as well as Annual Sports every year.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### **4.1.2**

**Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years**

**Response:** 30.66

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
28.22488	0.549	0.88625	37.20633	29.41925

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

**Response:**

The Institution has a library which has a good collection of books and journals, previous years' question papers for students and teachers. Apart from this the library has its own website which is linked to the institutional website. The library has an e-library-cum reading room. The library has membership of N-List of INFLIBNET through which students and staff members can access e-books and e-journals. The library also has 14 desktop computers, one printer-cum-scanner and a standalone printer. Out of 14 computers 10 computers are allotted for the e-library which are used by students and staff. The library also has high speed internet/ broadband connection. The library has a reading room for students with a seating capacity of 20 students at a time. The charging and discharging system of the library is computerized (KOHA ILMS, version 22.05.07.000) and has online public access catalogue (OPAC).

In order to meet the contemporary information needs of the library users, the Central Library of Dewan Abdul Gani College offers the following value-added services:

Check-out (Issue) and Check-in (return) of books are done through computerized system (Using KOHA

software) ( <https://dagcl-staff.libcarecloud.com/>)

Inside the library all sections are Open Access for members (faculties and students) in order to facilitate lending material through OPAC / WEBOPAC (Web Based Online Public access catalogue) (<https://dagcl-opac.libcarecloud.com/>) [This is also linked with the College website (<https://dagcol.ac.in/>)]

The Library provides access to e-journals and e-books through N-LIST (<https://nlist.inflibnet.ac.in/>) in the college E- Library and it is linked with the College website (<https://dagcol.ac.in/>)

Reading room facility is available for students as well as for faculties

Computer facility for E- Library is available for students as well as for faculties.

The Library has 24x7 web-based services (<https://sites.google.com/view/dagclibrary/>) and it is linked with the College website (<https://dagcol.ac.in/>).

Important links:

<http://sites.google.com/view/dagclibrary>

<https://dagcl-staff.libcarecloud.com/>

<https://nlist.inflibnet.ac.in/>

<https://dagcl-opac.libcarecloud.com/>

<https://dagcol.ac.in/>

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

***Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words***

1. The institutional website www.dagcol.ac.in is both informative and dynamic. It stores all the information relevant to students and other stakeholders.
2. The College Library has a separate broadband connection for its e-library and to run cloud server based KOHA.
3. The easy access to high-speed internet from the College Library gives better opportunity in the process of teaching-learning.
4. All the classrooms are equipped with ICT-facilities and internet connection. Faculty and students can avail the Wi-Fi facilities 24 X 7, 365 days with a common user ID. Internet/broadband facilities are provided in the classrooms, the library, and the office through Wi-Fi. Where high-speed connection is required, wired connection through optical cable LAN services is provided to the departments.
5. The Students' Section of the office manages their activities (including the entire admission process, university registration, filling up of forms etc.) digitally.
6. All faculty-related information are collected digitally and preserved by the IQAC. This data is also being used for the All India Survey of Higher Education (AISHE) and the NAAC-SSR preparation.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### **4.3.2**

**Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 39.31

**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

**Response:** 48

<b>File Description</b>	<b>Document</b>
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>

## **4.4 Maintenance of Campus Infrastructure**

**4.4.1**

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 69.34

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
56.24687	42.8833	28.63453	43.98737	46.02124

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>



## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 42.15

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1726	556	725	916	184

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 0.21

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	20

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 0.42

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	6	1	2

**5.2.1.2 Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
444	431	470	444	618

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.2.2

**Percentage of students qualifying in state/national/ international level examinations during the last five years**

**Response:** 0.67

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
5	4	1	2	4

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

#### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response:** 3

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	0	0	0	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**5.3.2**

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:** 10.8

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
18	3	0	14	19

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**5.4 Alumni Engagement****5.4.1**

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

- The College has a **supportive Alumni Association** consisting of former students of the institution. The Alumni Association was recently registered.
- The Alumni Association of Dewan Abdul Gani College started its journey as an informal network of old/ former students with encouragement from the then Head of the Institution in the late 1990-s.
- Primarily being an association for ex-students, the Alumni Association of Dewan Abdul Gani College is now a common platform of former students, present teachers and present non-teaching staff of the College.
- The Alumni Association extends its best efforts for the welfare of the College and contributes to the **social outreach** of the institution by helping victims of flood and other natural disasters, people affected by the COVID-19 Pandemic etc.
- The Alumni Association of the College has also donated various text and reference books to departmental/ seminar libraries of a few departments (Bengali, English, Philosophy, and Geography).
- The Alumni Association of the College has also donated seeds and saplings for the institution's

Medicinal Plants' Garden.

- Over the past five years, the Alumni Association of the College has proved to be supportive in designing and implementing various qualitative measures towards the growth and development of the institution.

Given the socio-economic realities of the community at the heart of which the College is situated, large monetary endowments from the Alumni cannot be expected. However, the want of monetary support stands significantly mitigated with the heartfelt support that the College has received from its alumni over the years. The College takes pride in the selfless and sincere efforts that its alumni have extended towards the betterment of the community.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### Response:

#### The Vision of the College:

The vision of the institution is to encourage and promote academic excellence and mold students into progressive, dynamic and empathetic individuals who are intellectually stimulated, self-reliant and socially responsible by providing value-based quality education. The college is committed to the cause of improving accessibility and providing higher education to those who are socially and economically deprived or less privileged.

#### The Mission of the College:

Ever since its humble beginning three decades ago, the mission of Dewan Abdul Gani College has been to empower the community by providing and making accessible value-based higher education. It aims to create intellectually agile and self-reliant citizens who are skilled in their respective disciplines. It strives to encourage students to carve their own niche with honesty and integrity and to hone their leadership and entrepreneurial abilities.

In keeping with the aforementioned vision and mission of the institution, a system of Committees & Subcommittees has been created, which helps distribute all academic, administrative, co-curricular and extra-curricular activities of the College amongst the teaching and non-teaching staff. A brief overview of the working of this shall clearly demonstrate how the governance of the institution is decentralized, facilitating the opportunity for participation in the governance of the institution to its members. The committees and subcommittees hold meetings and submit their annual reports regularly to the Teacher-in-Charge. The Committees may be divided into the following broad categories:

- **General Committees** that look into the overall qualitative (including infrastructural) development of the institution: These include IQAC, Equal Opportunity Cell, NAAC Committee, Budget Subcommittee, College Website Subcommittee, Garden Subcommittee, Tender & Purchasing Subcommittee, Building Subcommittee, Maintenance Subcommittee, RTI Committee.
- **Academic Committees:** These include Academic Subcommittee, Routine Committee, Class Record Committee, Seminar Subcommittee, Research Project Subcommittee, Library Subcommittee, Excursion/ Educational Tours Subcommittee.
- **Students' Section & Support:** These include Admission Committee, Student Support & Progression Subcommittee, Prospectus Subcommittee, Anti-Ragging Cell, Career Counseling &

Guidance Cell, Examination Committee, Grievance Redressal Committee, Internal Complaints Cell (ICC), Prevention of Sexual Harassment Cell, Women's Safety Cell/ Bisakha, Vigilance Cell, Minorities & Backward Cell, SC & ST Cell, Canteen Subcommittee, Student Credit Card Subcommittee. These committees act as the interface between students and the College administration.

- **Scholarships & Funds:** There are separate committees that help in facilitating the students' access to all funds/grants/scholarships provided by the state and the central governments: Scholarship Subcommittee, Half/Full Studentship Subcommittee, Kanyashree Subcommittee.
- **Students' Activity:** These committees work towards providing students with the opportunity to hone their creativity as reflected through co-curricular and extra-curricular activities: Cultural subcommittee, Sports Subcommittee, Annual Cultural Competition Subcommittee, Wall Magazine Subcommittee, Youth Parliament Subcommittee.
- **Social Outreach & Community Service:** These committees work continually towards inducing a strong sense of social responsibility amongst students: NSS Subcommittee, NCC Subcommittee.
- **Faculty Support Committees:** Pay-fixation Subcommittee, Service Book & Pension Subcommittees
- **Relationship Building with Other Stakeholders:** These committees focus on building, nurturing, and strengthening relationship with the primary stakeholders of the institution: Committee for Parent-Teacher Association, Alumni Association.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

#### Response:

Dewan Abdul Gani College is a government-aided degree college and as such the overall administrative setup including appointments, service rules, procedures, rules, regulations, and policies that guide the operations of the institution are all framed by the Higher Education Department of the Government of West Bengal. The College ensures that it abides by and puts to effect all the policies/plans/strategies/guidelines as and when issued by the aforesaid authority from with utmost sincerity. Different Committees and Subcommittees, such as the Pay-fixation Subcommittee, Service Book & Pension Subcommittees work constantly to put government plans and policies pertaining to matters of employment and service conditions into action. The Academic Subcommittee, with guidance from the IQAC, strives continually to improvise curriculum delivery with the goal of maximizing students'



benefit. The Website Subcommittee works tirelessly to keep the institutional website updated in order to facilitate easy access (by students & other stakeholders) to upcoming events and programs pertaining to curricular, co-curricular & extra-curricular activities. Committees and Subcommittees that look after matters pertaining to Student Activity focus on the curricular, co-curricular and extra-curricular development of students. The Minorities & Backward Cell is instrumental in sensitizing all stakeholders regarding the creation of a safe and secure environment for members of the said community within the college campus. The Sports Subcommittee, the Annual Cultural Competition Subcommittee etc. work continually towards realizing the full potential of students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.2.2

*Institution implements e-governance in its operations*

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

The teaching and non-teaching staff of the College have access to all the welfare measures initiated and approved by the Higher Education Department, Government of West Bengal.

The key welfare measures are as follows:

- 1.General Provident Fund
2. Pensionary benefits, Gratuity and Leave Encashment

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.3.2

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 2.44

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
02	00	00	00	02

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>

### 6.3.3

***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

**Response:** 8.17

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	8	4	2	1

### 6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
8	9	9	9	9

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

#### Response:

The institution receives financial aid from the Government of West Bengal. The State Government Allotment is utilized for:

1. Salary

2. Wages (Remuneration of State-Aided Contractual Teachers)

The Head of the Institution calls for a meeting of the Purchase Committee (members include all the Heads of different Departments and the Office Accountant) to discuss and finalize the requirements of each department including books, computers, printers, laboratory equipment & chemicals, furniture etc. A budget is then prepared by the Purchasing Committee which is then scrutinized by the Head of the Institution and subsequently placed before the Governing Body of the College for all necessary approvals. The College conducts financial audits on an annual basis.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### Response:

The Internal Quality Assurance Cell (IQAC) strives towards the continual growth and development of the institution by keeping a vigilant eye on the quality all matters pertaining to academics and administration. Pursuant to its objectives, the IQAC has taken the following essential steps:

- It works closely with the academic departments of the College to define academic goals and design & implement effective curriculum delivery.
- The Academic Committee has been formed in accordance with the aforementioned objective in order to closely monitor and review the teaching-learning process, infrastructural facilities available at the institution and the overall operational and learning outcomes at regular intervals.
- The IQAC plays a key role in collecting and analyzing feedback from students, parents, and other stakeholders of the institution. The reports of these feedbacks are then analyzed to take necessary action.
- It also organizes special lectures, seminars/webinars for students and training programs for teaching and non-teaching staff. It has been instrumental in keeping the teaching-learning process afloat even during the challenging times of the COVID-19 pandemic.
- The IQAC conducts regular meetings to monitor the performance of each academic department and also creates plans of action to maximize the effectiveness of the teaching-learning process.
- Internal Academic Audits are also conducted annually by the IQAC to ensure that each department has conducted all curricular, co-curricular and extracurricular activities including maintaining/ preserving appropriate records/documents for the same.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.5.2

**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** A. Any 4 or more of the above

<b>File Description</b>	<b>Document</b>
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

Dewan Abdul Gani College is committed to achieving academic excellence by promoting innovative pedagogy and intellectual freedom. It values, nurtures and ardently promotes **Diversity, Equal Opportunity, Inclusiveness, Compassion, Openness to free and lively debate, and Freedom from intolerance.**

The College places a premium on **equal opportunity** and **inclusiveness** and is especially committed to the **empowerment of women through higher education.** At present, the College has **953 female students** and 756 male students. The College is located in a rural region. Many students hail from low SES families. Early marriages are fairly common. The College adopts and implements the following measures to ensure a holistic education and promote gender equity:

1. The teaching-learning process is enhanced by incorporating discourses on **Gender sensitivity & Women's Rights**, Ethics, and Environmental Sustainability. This is done through both curricular and co-curricular activities.
2. Male and female students are given **equal priority** in the admission process.
3. The College provides **equal opportunity** to both the male and female students for participation in curricular, co-curricular, and extra-curricular activities.
4. Through **Kanyashree Scholarships** (offered by the Government of West Bengal for the wellbeing of the girl child), the College strives to encourage more female students to choose higher education over early marriage.
5. Equal importance is given to the male and female faculty in various committees and subcommittees constituted for academic and administrative purposes.
6. International Women's Day, International Day of Women and Girls in Science etc. are celebrated to motivate, encourage, and boost the confidence of female students.
7. The College organizes and conducts various programmes and campaigns to promote **gender equity** (lectures, street plays, rallies etc.)
8. The College seeks to increase the number of girl students and female faculty in our campus by creating

and sustaining a teaching-learning environment that is safe, secure, inclusive, and impartial.

College festivals are occasions for celebration and socializing. They play a crucial role in a student's life. These events contribute immensely to the development and sharpening of social skills and to the exploration of innate talent and creative sparks in students. The College hosts the Nabin Baran Utsav every year to welcome freshers (Fresher's Welcome). Farewell/ Valedictory Ceremonies are also arranged for outgoing students by each department.

Additionally, the College observes and celebrates a wide array of commemorative days/ events of national and international significance. Republic Day and Independence Day are observed every year. World Environment Day, Human Rights' Day, International Women's Day, International Mother Language Day, Yoga Day etc. are also observed and celebrated by the students and staff of the institution.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 7.1.2

**The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

**Response:** A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**

#### 4. Beyond the campus environmental promotion activities

**Response:** A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

Dewan Abdul Gani College strictly follows the Reservation rules for admission as per directives of the Central and the State Governments as well as the affiliating University of Gour Banga.

The **Backward Class and Minority Cell** of Dewan Abdul Gani College sensitizes everyone towards an inclusive environment. The College strictly follows the Reservation rules for admission as per directives of the Central and State Governments and the affiliating university.

Through the UG curriculum (CBCS) courses taught in UG courses in subjects like English, Political Science, Geography, and Philosophy students are sensitized towards diversity.

The NSS unit of Dewan Abdul Gani College is actively involved in helping socially and economically underprivileged people of the local community/ society. NSS volunteers of the College carry out various humanitarian activities (donating clothes & mosquito nets, organizing awareness programmes on various social issues and diseases, etc.) in the local community and in the village adopted by the College.

Regular observance of days of national significance, such as Independence Day and Republic Day along with lectures delivered on these days help in reminding students and staff of their constitutional duties and responsibilities.



File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

#### **Best Practice I**

#### **EDUCATION FOR EVERYONE**

Dewan Abdul Gani College aims to create a learning space where financial and social disadvantages do not impede a student's access to higher education and growth. The College acknowledges the importance of diversity and creates opportunities for its students who come from all spheres of the society. The College believes in providing an inclusive and safe environment for students coming from diverse social and economic backgrounds so that they may evolve as agents of social change, making a significant contribution to the society in the future.

The College is known for providing quality education at a nominal cost. Students receive financial support from various government and non-government sources.

To acknowledge diversity, the **Backward Class and Minority Cell** of the College, along with the **IQAC** organize regular sensitization programmes.

The College provides adequate infrastructure for Persons with disabilities. Most courses are taught in both English and Bengali for the benefit of students hailing from different linguistic backgrounds. The College also lays additional emphasis on the use of local languages in curriculum delivery in keeping with the guidelines of the NEP.

Student/ Alumni representatives are included in important bodies like the IQAC, and various other administrative committees & subcommittees. The Career Counseling & Guidance Cell connects students with potential employers and is committed to improve the employability of students.

#### **Best Practice II**

## FARMING AND CONSERVATION OF BIO-DIVERSITY

The College promotes self-sustainable organic farming as one of its best practices. To help boost efforts towards **self-sustainability**, the College encourages in-campus farming and agriculture and maintains a **Vegetables & Fruits' Garden**. Apart from growing seasonal vegetables and fruits, the College has also designated a separate plot for the cultivation of Dragon fruits.

Alongside, the conservation of wild, ornamental, rare and endangered species of plants help in inculcating an awareness and responsibility towards the environment besides promoting sustainable development. A **Medicinal Plants' Garden** has also been planted inside the College Campus according to the suggestions of the IQAC firstly, to sensitize students and staff and to **augment their knowledge and awareness about the therapeutic properties of certain plants**; and, secondly, to **document and disseminate traditional knowledge that is crucial for the conservation and effective utilization of biological resources**.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

## 7.3 Institutional Distinctiveness

### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

The College provides **value-based quality** higher education to our students and mould them into responsible, conscientious, and able individuals. It is committed to empower students from marginalized backgrounds with improved access through higher education and to earnestly **adhere to the institutional policy of inclusiveness without any discrimination** and provide **holistic education** to all students regardless of their caste, class, creed, beliefs, religion or gender, The College encourages its students to carve their own niche with honesty and integrity and to adhere to the fundamental values of discipline, integrity, hard work, and compassion.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

**Recent developments** in the College campus include the following:

- The vertical expansion of the Kazi Nazrul Islam Block of the Main Building of the institution is currently underway.
- A well equipped Auditorium has been created for hosting conferences
- Registration of the Alumni Association of the College has been completed.
- Organic cultivation of Dragon Fruits in the Vegetables & Fruits' Garden of the institution has been undertaken.

### Future Plans:

- The College plans to introduce more add-on courses, with special focus on Language and Communication, Indian Knowledge Systems (IKS), Ethics, Computing & AI, Entrepreneurship, etc., to help students in skill development and application-oriented learning.
- Introduction of a fully-functional Language Laboratory
- The College plans to initiate more Collaborative programmes with other institutions/ organizations.
- Students' Exchange and Faculty Exchange Programmes are to be undertaken.
- More ICT-enabled classrooms to resolve the existing shortage of classrooms
- Expansion of the Central Library is to be undertaken in terms of both space and stock.
- Inclusion of a greater number of students under various financial support schemes is to be initiated.
- Divyangjan facilities are to be increased – ramps are to be built in different places across the campus and divyangjan toilets are to be constructed.
- To encourage teachers to generate more e-content for the benefit of students.
- Increased emphasis on multidisciplinary courses. A greater number of courses on Language, Gender Issues, Ethics, Human Rights, Ethics, Environment, Arts & Culture etc.
- A greater number of programs promoting gender equity involving both students and staff to be initiated.
- To put stress on experiential learning activities for students.
- The College aims to conduct more Faculty Development Programmes for its teachers.
- A greater focus on research.
- Technical Skill building through training programs for teaching and non teaching staff who are not quite tech savvy.
- Psychological Counseling facility to be introduced with the involvement of professional psychologists. This facility is also to be offered to all the staff of the institution apart from students.

### Concluding Remarks :

**Dewan Abdul Gani College** is committed to take forward the Indian legacy of multidisciplinary studies. The institution believes in balancing tradition and modernity in a harmonious manner by adopting modern approaches to teaching-learning while remaining firmly rooted in tradition.

With a view on the rapidly changing contours of education in current times, the College has adopted a strategic blend of traditional and innovative teaching practices and lays great emphasis on interactive teaching and learning. Students are encouraged to participate in various co-curricular and extra-curricular activities as a measure to ensure a holistic development of their personality.

The core vision of the College is to encourage and promote academic excellence and to mold students into progressive, dynamic and empathetic individuals who are intellectually stimulated, self-reliant and socially responsible by providing value-based quality education.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.3.2	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b></p> <p><b>1.3.2.1. Number of students undertaking project work/field work / internships</b>            Answer before DVV Verification : 679            Answer after DVV Verification: 652</p> <p>Remark : DVV has made the changes as per shared report by HEI students undertaking project work.</p>																																								
2.1.1	<p><b>Enrolment percentage</b></p> <p><b>2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered)</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>612</td> <td>1076</td> <td>796</td> <td>813</td> <td>1057</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>402</td> <td>858</td> <td>450</td> <td>520</td> <td>634</td> </tr> </tbody> </table> <p><b>2.1.1.2. Number of sanctioned seats year wise during last five years</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1309</td> <td>1459</td> <td>1309</td> <td>1589</td> <td>1589</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1309</td> <td>1459</td> <td>1309</td> <td>1589</td> <td>1589</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per shared report by HEI seats filled .</p>	2022-23	2021-22	2020-21	2019-20	2018-19	612	1076	796	813	1057	2022-23	2021-22	2020-21	2019-20	2018-19	402	858	450	520	634	2022-23	2021-22	2020-21	2019-20	2018-19	1309	1459	1309	1589	1589	2022-23	2021-22	2020-21	2019-20	2018-19	1309	1459	1309	1589	1589
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5.1.3	<p><b>Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years</b></p> <p><b>5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years</b>            Answer before DVV Verification:</p>																																								

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	26

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	20

Remark : DVV has made the changes as per shared report by HEI students benefitted by guidance

## 2.Extended Profile Deviations

ID	Extended Questions
1.1	<p><b>Number of teaching staff / full time teachers during the last five years (Without repeat count):</b>            Answer before DVV Verification : 40            Answer after DVV Verification : 42</p>